



WTF Tae Kwon Do Association of Canada ("Taekwondo Canada")

Kukkiwon Registration and Maintenance Policy

This policy is a successor to *Martial Arts Policy for Kukkiwon Certification*

WTF Taekwondo Association of Canada ("Taekwondo Canada") is the national sport federation in Canada recognized by the World Taekwondo Federation ("WTF"), Pan American Taekwondo Union (PATU), Sport Canada and Canadian Olympic Committee (COC) and is obligated to organize taekwondo in Canada in the manner it deems most appropriate. Taekwondo Canada is responsible (subject to any applicable federal and provincial legislation) to determine the conditions of membership and applicable standards of conduct to be applied within its provincial and territorial organizations. It is responsible to insist that designations and certifications, membership criteria and standards, the rights of clubs and their members and other relevant aspects of taekwondo be standardized under its rules (and those of the WTF in turn) and that members and others involved in taekwondo be treated in an equitable manner.

Purpose

- 1) To allow Taekwondo Canada the means to assure proficiency, ability, fairness, and development of the sport and art of Taekwondo in Canada by ensuring:
 - a) use of known international baseline requirements through *Kukkiwon* Certification and registration with Taekwondo Canada;
 - b) athletes, coaches and referees can fully and fairly participate safely in Taekwondo Canada sanctioned events that apply standardized proficiencies and requirements approved by Taekwondo Canada; and
 - c) that Taekwondo Canada have accurate records and information in accordance with its needs for proper development and promotion of taekwondo, for holding of fair and safe events, for statistical purposes and reporting purposes (e.g. to Sport Canada), and for maintenance of accurate *Kukkiwon* certification of all Taekwondo participants in Canada.
- 2) To allow Taekwondo Canada to provide recognition and benefits to black belt practitioners of Taekwondo in Canada by ensuring that black belt athletes and practitioners, Instructors, *Masters*, *Grand Masters*, referees, and coaches are duly registered with Taekwondo Canada.

Black Belts *Dan* or *Poom* Certification in Canada

- Advancement of Black Belts

- 3) Notwithstanding any locally initiated requirements to advance (e.g.; as required by a school *Master* or *Grand Master*), all candidates for any level of *Dan* or *Poom* certification in Canada must:
 - a) meet *Kukkiwon* requirements, including time requirements; and
 - b) submit, register and maintain the status of their *Dan* or *Poom* black belt testing to the *Kukkiwon* through Taekwondo Canada (through its offices or online facilities provided by Taekwondo Canada).

- **Existing Kukkiwon Certified Black Belts**

- 4) Notwithstanding any locally initiated requirements to advance (e.g. as required by a *Master, Grand Master, school, or other body*), all *Kukkiwon* certified black belt practitioners of Taekwondo in Canada whose *Kukkiwon* certification is not registered with TC must:
- a) submit, register and maintain the status of their *Dan* or *Poom* black belt *Kukkiwon* certification with Taekwondo Canada (through its offices or online facilities provided by Taekwondo Canada); and
 - b) only maintain or alter their *Kukkiwon* certification with the *Kukkiwon* through Taekwondo Canada (through its offices or online facilities provided by Taekwondo Canada).

- **Application Obligation and Procedure**

- 5) For the sake of clarity, as a policy of Taekwondo Canada, this policy is binding on all its members and all those within its jurisdiction as national federation in Canada recognized by the World Taekwondo Federation. Voting Member Organizations shall:
- a) comply with this policy themselves; and
 - b) compel compliance with the following by their members and all Instructors, *Masters* and *Grand Masters* who are operating under their auspices, or otherwise subject to their direction, control, rules, or regulation:
 - i) It is a requirement that all applications for *Kukkiwon* black belt (*Dan* or *Poom*) certificates must be submitted through Taekwondo Canada (through its offices or online facilities provided by Taekwondo Canada) within 90 days of the successful completion of the testing requirements by the person being testing.

Application Processing and Registration Fees

- 6) Taekwondo Canada will facilitate the processing of all *Dan* and *Poom* applications received which shall include the following steps:
- b) ensure that the Instructor, *Master* or *Grand Master*, as the case may be:
 - i) has the instructor certification levels required by Taekwondo Canada's standards for rewarding applicants;
 - ii) is on Taekwondo Canada's national registry of *Kukkiwon* certified black belts; and
 - iii) is a member in *good standing* of Taekwondo Canada's;
 - c) check all applications for completeness and correctness and notify the *Master* and/or *Grand Master* that the application is complete and has been sent to *Kukkiwon* for processing;
 - d) forward correct and complete applications to *Kukkiwon* and process payments;
 - e) return any incorrect or incomplete applications to *Masters* and *Grand Masters*;
 - f) once certificates are received from *Kukkiwon*, the national office will register the certificates on Taekwondo Canada's national registry of registered *Kukkiwon* certified black belts, and;
 - g) forward registered *Kukkiwon* certificates to the relevant *Master* or *Grand Master* and notify applicants that it has been received and processed successfully.
- 7) The Board of Directors may establish and charge a fee for the handling and registration of *Dan* and *Poom* applications and certificates.

Good Standing and Violations of this Policy

- Maintenance of Registered Black Belt in Good Standing

- 8) A *Registered Black Belt* is not a *Registered Black Belt* in good standing with Taekwondo Canada if the person is:
- a) in violation of this policy, which for the purposes of emphasis includes failing to submit, register and maintain the status of their *Dan* or *Poom* black belt testing to the *Kukkiwon* through Taekwondo Canada;
 - b) responsible for conducting, assessing or approving the successful completion of another individual's black belt test but fails to submit the application for *Kukkiwon* black belt (*Dan* or *Poom*) certification in accordance with this policy; or
 - c) in violation of the "Status Recognition and Representation of Credentials Policy".

- Violations of this Policy

- 9) An allegation of violation of this policy, like any other violation of policy, may be referred to Sanctions and Awards Committee for review, consideration and decision subject to any invocation by the Board of Directors of any of its authority to act.

Glossary / Terminology

- 10) All terms that are defined in the Bylaws will have the same meaning here, but for the sake of ease of use, the definition may be provided herein in a simplified or contextual revised form, or the definition may be repeated here using the text of the Bylaws of the date of publication of this policy. In case of any conflict the definition in the Bylaws shall govern.

<i>Dan</i>	means the degree of black belt certified by the <i>Kukkiwon</i> for individuals greater than 16 years of age or such other age as specified by the <i>Kukkiwon</i> .
<i>good standing</i>	includes, in relation to members of the Taekwondo Canada, being in good standing under the terms of the bylaws, which includes not being suspended and not having unpaid membership fees or fines.
<i>Grand Master</i>	means a <i>Kukkiwon</i> certified 8th <i>Dan</i> or higher, who is qualified to promote colour belts and black belts in accordance to <i>Kukkiwon</i> regulations. "Grand Master" may also be represented as "Grandmaster".
<i>Kukkiwon</i>	means the World Taekwondo Federation or a body within whose mandate is to certify black belts and issue certification documents.
<i>Master</i>	means a <i>Kukkiwon</i> certified 5th <i>Dan</i> or higher, who is qualified to promote colour belts and black belts in accordance to <i>Kukkiwon</i> regulations.
<i>Poom</i>	means the black belt certification by the <i>Kukkiwon</i> for individuals less than 16 years of age or such other age as specified by the <i>Kukkiwon</i> .
<i>Registered Black Belt</i>	means an individual who has attained at least the 1st <i>Dan</i> or <i>Poom</i> from the <i>Kukkiwon</i> and registered with the Taekwondo Canada by being in listed on Taekwondo Canada's national registry of <i>Kukkiwon</i> certified black belts.

Approved September 22, 2011
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